

# DOYNTON PARISH COUNCIL

COUNCILLORS ARE HEREBY SUMMONED TO THE ORDINARY MEETING  
OF THE PARISH COUNCIL TO BE HELD AT DOYNTON VILLAGE HALL.  
ON WEDNESDAY NOVEMBER 29th, 2023, AT 7PM

PRESS AND PUBLIC WELCOME

## AGENDA

1.	<b>TO ACCEPT APOLOGIES FOR ABSENCE</b>
2.	<b>TO APPROVE THE MINUTES OF THE LAST MEETING</b>
3.	<b>MATTERS ARISING:</b> <i>3.1 Removal of metal storage container in lay by Bury Lane.</i> <i>3.2 New Gateway/ speed limit terminal signs in situ on Church Lane, Bury Lane, and High Street installed by Highways.</i> <i>3.3 SGC small maintenance team completed works on the Village Green.</i>
4.	<b>TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS &amp; PUBLIC</b>
5	<b>TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.</b> <i>Any member of the public wishing to discuss an item or attend to present please email the clerk. <a href="mailto:doyntonparishcouncil@hotmail.co.uk">doyntonparishcouncil@hotmail.co.uk</a>.</i>
6.	<b>PLANNING,</b>
6.1	<b>To comment on planning applications:</b>
6.2	<b>To record comments made on applications dealt with since the previous meeting: -</b> <b>P23/02665/RVC</b> Rectory Farmhouse 39 Toghill Lane Doynton: Variation of condition 3 attached to permission P21/07228/LB to vary the approved plans. Works to replace non original single glazed windows with slimline double-glazed windows with associated works where indicated on submitted plans. <i>No objection</i> <b>P23/02694/RVC:</b> Rectory Farmhouse 39 Toghill Lane Doynton: Variation of condition 3 attached to permission P21/07245/F to alter the approved plans. Works to replace single glazed windows with slimline double-glazed windows with associated works where indicated on submitted plans. <i>No objection</i> <b>P23/02877/F:</b> Land Southwest of Tog Hill House Farm Freezing Hill Lane Cold Ashton: Installation of 1.9m fencing to facilitate a change of use of land from agriculture and equestrian to dog walking paddocks with associated carpark (sui generis). <i>No objection.</i> <b>P23/03044/HH:</b> -Lilac Cottage, Bury Lane, Doynton. Erection of front storage outbuilding. <i>No objection.</i>
6.3	<b>To note planning decisions:</b> <b>P23/02665/RVC</b> Rectory Farmhouse 39 Toghill Lane Doynton: Variation of condition 3 attached to permission P21/07228/LB to vary the approved plans. Works to replace non original single glazed windows with slimline double-glazed windows with associated works where indicated on submitted plans. <i>Approve with conditions.</i> <b>P23/02694/RVC:</b> Rectory Farmhouse 39 Toghill Lane Doynton: Variation of condition 3 attached to permission P21/07245/F to alter the approved plans. Works to replace single glazed windows with slimline double-glazed windows with associated works where indicated on submitted plans. <i>Approve with conditions.</i>
6.4	<b>Other Planning Matters:</b> To review DPC's procedures for commenting on planning applications outside of meetings.

**Clerk to Doynton Parish Council**

Elaine Weightman,

[doyntonparishcouncil@hotmail.co.uk](mailto:doyntonparishcouncil@hotmail.co.uk) 07725165181

<b>7.</b>	<b>FINANCE</b>
<b>7.1</b>	<b>To approve invoices for BACS pyt from C/A at this meeting unless otherwise stated:</b> - £617.60 E Weightman, Parish Clerk, (work undertaken Oct /Nov & backpay award1/4/23) <b>PAID 16/11</b> - £49.14 E Weightman, Parish Clerk, (quarterly office expenses Oct & Nov 23) <b>PAID 16/11</b> -£59.99 E Weightman (reimburse Microsoft Office Annual renewal 2023-24 <b>PAID 16/11</b> - £84.00 F Ellis (work undertaken on Playing field, re ROSPA report) <b>PAID 16/11</b> -£3,923.88 SGC Supply of 6 Glasdon Gateways <b>PAID 16/11</b> - £100.00 Donation to St Bartholomew’s for PCC Magazine 2023 <b>PAID 16/11</b> - <b>£212.04 tbc</b> Zurich Municipal (annual DPC insurance 2023-24) - <b>£113.09 tbc</b> Bulb purchase for Glasdon gateways
<b>7.1.A</b>	Transfer from 404734 31536532 (S106 fund) £3,923.88 to 404734 71535501 (C/A) payment for Village Gateways
<b>7.1.1</b>	<i>Payments approved and minuted at the meeting on 19<sup>th</sup> September to be cross checked with the invoices and bank statement by Cllrs. Salter and Williams &amp; the Clerk at this meeting.</i>
<b>7.2</b>	<b>Finance Report</b>
<b>7.2.1</b>	To receive an update of expenditure against the budget.
<b>7.2.2</b>	To discuss the Council’s budget for the 2024/25 financial year and proposed precept.
<b>8</b>	<b>VILLAGE MAINTENANCE &amp; HIGHWAYS</b>
<b>8.1</b>	<b>Update on problems already reported to SGC unless stated.</b>
<b>8.1.1</b>	Dangerous condition Culleysgate Lane- No through signage – <i>Boyd Valley Cllrs.</i> Blocked drain by Vine cottage High Street.
<b>8.1.2</b>	<b>Highways</b> Traffic calming renewal of white lining to Bury Lane and High Street.
<b>8.2</b>	<b>New Issues raised by Councillors</b>
<b>9.</b>	<b>SPECIAL MATTERS FOR ATTENTION</b>
<b>9.1</b>	To note and discuss Risks re Tree liabilities in the Parish & update of tree register.
<b>9.2</b>	To review and approve the list of fixed assets.
<b>9.3</b>	To agree on the frequency/times/dates of Parish meetings for 2024 include Annual Parish and Annual Meetings of the Parish Council (AMPC) and Parish meetings in May.
<b>9.4</b>	To review compliance with the governments Transparency Code for Smaller Authorities.
<b>9.5</b>	To review DPC’s insurance requirements and amend the 2023/24 cover if applicable & discuss the quotes from Zurich Insurance for one year or accept a 3-year Long Term Agreement
<b>9.6</b>	To discuss renewal of DPC subscription to ALCA.
<b>9.7</b>	<i>Cllr. Hart</i> -Update 80 <sup>th</sup> Anniversary Celebrations D- Day 6 <sup>th</sup> June 1944. “Fish & Chip Supper” re involvement of The Cross House, prior to the lighting of a Beacon/bonfire at 9.15pm.
<b>9.8</b>	Signature of Section 72 Licence (SGC) re responsibility for the Gateways by DPC.
<b>9.9</b>	Agreement of contribution to volunteers purchase of and planting of bulbs at village gateways.
<b>9.10</b>	To note NALC, pay award dated 6 November 2023 effective from 1 April 2023-31 March 2024 to be implemented as swiftly as possible.
<b>9.11</b>	To review the Parish Clerk’s salary in accordance with NALC guidelines, effective from 1st January 2024- outside of this meeting.
<b>9.12</b>	To discuss suggestion to locate a permanent table tennis table in the village.
<b>10.</b>	<b>TO RECEIVE REPORTS OF MEETINGS ATTENDED:</b>
<b>11.</b>	<b>TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS</b>
<b>12.</b>	<b>MATTERS OF INTEREST RAISED BY MEMBERS</b>
<b>13.</b>	<b>ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS:</b>
<b>14.</b>	<b>DATE OF NEXT MEETING.</b>

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human rights.*

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