

# DOYNTON PARISH COUNCIL

COUNCILLORS ARE HEREBY SUMMONED TO THE ORDINARY MEETING  
OF THE PARISH COUNCIL TO BE HELD AT DOYNTON VILLAGE HALL.  
ON TUESDAY MAY 6TH 2025, AFTER ANNUAL MEETING

PRESS AND PUBLIC WELCOME

## AGENDA

1.	<b>TO ACCEPT APOLOGIES FOR ABSENCE</b>
2.	<b>TO APPROVE THE MINUTES OF THE LAST MEETING 18<sup>th</sup> March 2025</b>
3.	<b>MATTERS ARISING:</b> <i>Claire Young MP Closure Update of Doynton Outreach Post office</i>
4.	<b>TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS &amp; PUBLIC</b>
5	<b>TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.</b> <i>Any member of the public wishing to discuss an item or attend to present please email the clerk.</i> <a href="mailto:doyntonparishcouncil@hotmail.co.uk">doyntonparishcouncil@hotmail.co.uk</a> . 5.1. Avon & Somerset Police Neighbourhood Policing Doynton update. 5.2. Doynton Hard Half Marathon Update
6. 6.1	<b>PLANNING,</b> <b>To comment on planning applications:</b> <b>P25/00856/F:</b> -Carriages at Tracy Park Bath Road Wick. BS30 5RN Erection of 1no. chimney to south-east elevation. Ground excavation to form indoor/outdoor swimming pool with raised terrace and amphitheatre.  <b>P25/00832/LB :-</b> Carriages At Tracy Park Bath Road Wick South Gloucestershire BS30 5RN Internal and external alterations with the removal of hotel interiors including stud and structural walls; removal of redundant electrical and mechanical services; restoration and refurbishment works to the historic stable and attached cottage; re-opening of partially blocked historic window and door openings and reinstatement of windows & doors; blocking of window and door openings and formation of new window and door openings within the C21 extension; Replacement flat roof finishes; replacement of slate roof finishes atop the historic single storey entrance; Replacement of the UPVC roof-light with architectural glazing; The creation of internal and external swimming pool, sauna, steam room, changing facilities, hot tub, bar, treatment rooms & associated interior fixtures and finishes
6.2	<b>To record comments made on applications dealt with since the previous meeting:</b> <i>None to note.</i>
6.3	<b>To note planning decisions.</b> <b>P24/01862/F:</b> - Land Known as Gibbs Stable Ham Lane Doynton. BS30 5TL: - Demolition of existing stable and shed and erection of 1no building to form new stable and store, with solar roof panels, a packaged sewage system and provision of a manure heap enclosure. <i>Approve with conditions.</i> <b>P25/00217/LB:</b> -The Old Engine House Horsepool Lane Doynton. BS30 5SP: Erection of single storey extension to form additional living accommodation. <i>Refusal</i> <b>P24/02998/HH:</b> -The Old Engine House Horsepool Lane Doynton. BS30 5SP Erection of single storey extension to form additional living accommodation. <i>Refusal</i>
6.4	<b>Other Planning Matters:</b> <i>None to note.</i>

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**Clerk to Doynton Parish Council**

Elaine Weightman,

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<b>7.</b>	<b>FINANCE</b>
<b>7.1</b>	To resolve this Parish Councils exemption from a limited assurance review by the external auditor and to confirm the qualifying criteria is met. Council certifies that during the financial year 2024/25, the higher of the authority's gross income for the year or gross annual expenditure for the year did not exceed £25,000.
<b>7.1.1</b>	Internal Audit of Accounts 2024/25
<b>7.1.2</b>	<b>To approve invoices for BACS pyt from C/A at this meeting unless otherwise stated:</b> - £ 84.97 ALCA (Annual subs) <b>BACS 18/4/25</b> - £ 39.00 SGC Bin empty Jan, Feb, March 2025 <b>BACS 18/4/25</b> - £569.28 E Weightman, Parish Clerk, (work undertaken Apr May25) <b>BACS</b> - £68.96 E Weightman, Parish Clerk, (quarterly office expenses AprilMay25) <b>BACS</b> - £120.00 Ms P Trul for internal audit 2024/25 <b>BACS</b> -£ 115.20 Playsafety for inspection of Toghill playground <b>BACS</b> - £12.00 Hire of Meeting Room Doddington PC for Internal Audit <b>BACS</b>
<b>7.1.3</b>	<i>Payments approved and minuted at the meeting on March 18th, 2025, to be cross checked with the invoices and bank statement by Cllrs Salter &amp; Roch &amp; the Clerk at this meeting.</i>
<b>7.2</b>	<b>Finance Report</b>
<b>7.2.1</b>	To receive an update of expenditure against the budget.
<b>7.2.2a</b>	To consider the Annual return- the Annual Governance Statement 2024/25
<b>7.2.2b</b>	To approve the Annual return- the Annual Governance Statement 2024/25
<b>7.2.3a</b>	To consider the Annual return -the Accounting Statement 2024/25
<b>7.2.3b</b>	To approve the Annual return -the Accounting Statement 2024/25
<b>7.2.4</b>	To note the dates of the Notice of Public Rights and the Declaration of Status of The Accounting Statements for the Year ended 31 March 2025.
<b>7.2.5</b>	To sign non-Conflict of interest statement with BDO LLP.
<b>7.2.6</b>	Adoption by DPC of March 2025 the Practitioners Guide published by JPAG (Joint Panel on Accounting & Governance) sections 1 & 2 "Proper Practices "smaller authorities must follow from 1 April 2025
<b>8</b>	<b>VILLAGE MAINTENANCE &amp; HIGHWAYS</b>
<b>8.1</b>	<b>Update on problems already reported to SGC unless stated.</b> The damaged wooden fence on Church end/Doddington Firs/Rosevale by the brook. Dave Jones SGC small maintenance team works on The Tree on the Green, suckers trimming back and bushes trimming behind the wall, and clearing vegetation debris on Toghill lane by the Old Rectory leading to the Playing/cricket field. Replacement of the Chevron Board on Bury Lane. Large Pothole after Brook House near manhole on High Street.
<b>8.1.1</b>	<b>Highways</b> Traffic calming renewal of white lining to Bury Lane and High Street. The Flood depth indicator on Dyrham Lane and a request to replace the collapsed Fence at the same flooding spot by the brook and field White lining request on corner of Summers drive with Toghill lane.
<b>8.2</b>	<b>New Issues raised by Councilors.</b>

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<b>9.</b>	<b>SPECIAL MATTERS FOR ATTENTION</b>
<b>9.1</b>	Update re suggestion of Basketball Hoop at the playing field ( <i>Cllrs. Salter &amp; Roch</i> )
<b>9.2</b>	Update on Tree Inspection at Doynton Playing ( <i>Cllrs. Salter &amp; Roch</i> )
<b>9.3</b>	Preparation update for VE Day commemorations 8 <sup>th</sup> May 2025
<b>9.4</b>	To note amendments to Financial Regulations that govern Doynton PC.
<b>9.5</b>	Amendments to note to Standing orders that govern Doynton PC
<b>9.6</b>	To discuss the Play Area Safety Inspection Report 2025 and take any required actions.
<b>9.7</b>	Update on second defibrillator possible sitting by The Cross House Inn
<b>10.</b>	<b>TO RECEIVE REPORTS OF MEETINGS ATTENDED:</b>
<b>11.</b>	<b>TO RECEIVE REPORTS FROM BOYD VALLEY COUNCILLORS</b>
<b>12.</b>	<b>MATTERS OF INTEREST RAISED BY MEMBERS</b>
<b>13.</b>	<b>ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS:</b>
<b>14.</b>	<b>DATE OF NEXT MEETING.</b> <i>Tuesday July 8<sup>th</sup> at Doynton Village Hall.</i>

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human rights.*